



Essential Pre-visit Information for Teachers and Schools

Format of the educational material

- Educational packages are based on the rolling stock, exhibits, travelling exhibitions, housed in Fitch and Fluck Pavilion, Goods Shed and Museum site
- All material is available to teachers and students via internet, (Museum web site)
- Material self-service, ie teachers chose from suggested projects and choose what is suitable for the age, ability of their students
- Teachers will be able to put together their own worksheets and activities for the students prior to their visit
- Project material is suitable for class years K to 7

Summary of research

- The Educational Section has been designed in accordance to the statements and profiles of the state curriculum
- Department of Education Training and Development – Obtained Overview of SA Curriculum, Standards and Accountability Framework – understanding learning areas, how children are currently being taught and assessed
- Investigation of existing educational material from primary, secondary and online resources

Museum bookings

Admission fee - please contact the Museum. All teachers, parents and carers are free. A free train ride is included in the price of admission. Train ride availability is subject to the train's operational status. Telephone (08) 8341 1690 for bookings or further information.

Time - planning

It is suggested that you allow approximately 60 - 90 minutes to make the visit effective.

Supervision and behaviour

- Provide a sufficient number of adult supervisors for the age and ability of your children.
Ratios Preschool – year 2 1:6, Years 3-7 1:10, Years 8-12 1:15.

Adult supervisors (admitted free) are responsible for the supervision of the students and should remain with their students at all times. The Museum does not accept responsibility for any students left unattended

- Running is not permitted in the Museum
- Please remember that there are other visitors in the Museum eg other schools, families and tourists and we ask that students please keep noise levels down and consider the impact of their behaviour on other visitors
- Do not enter areas that are locked, chained or display restriction signs for safety and/ or security reasons
- Be careful when climbing on ladders and stairs - always use the hand rails when entering or exiting the exhibits. Where signposted, or where steps are steep, always face the exhibit when entering or exiting the exhibit.
- Do not climb on the boilers, or in the tenders of the locos

- Read the safety signs
- 'Mind the gap' - this is the space between exhibits and the platform
- Train rides - Please keep all parts of body within the confines of the carriage. Children must be supervised at all times

Lunch, refreshments and bag storage

- You are welcome to bring food/drink and eat in the covered eating area
- There is no eating and drinking in the pavilions
- Bag storage arrangements can be made with the Museum volunteers in the Bookshop. No responsibility will be taken for loss/damage of valuables

Facilities

- Male, female and disabled toilets are adjacent to the eating area
- A water fountain is situated in the eating area
- Bookshop - Railway books, CD's, DVD's, souvenirs, ice-cream can be purchased
- Drink and snack machines are located within the Museum - refer to the map
- Pass-out tickets are available from the Bookshop

Museum Map

- Rolling stock exhibits are marked on the map
- Displays and exhibitions marked on the map
- Circumstances may occur whereby exhibits mentioned in this pack may not be accessible.
- Train rides are free and depart from Callington station

First Aid/Emergency/Assembly Area/ Fire Exits

- The Museum has clearly marked exists throughout the site. For safety reasons the workshops and loco sheds are not open to visitors
- In an emergency, a announcement will be made over on the Museum PA system. Ensure all your group are present and make your way to the nearest fire exit as directed by signs and/or Museum staff/volunteers. The assembly point is outside the double Cyclone gates adjacent to the car park - refer to the map
- Report to the Bookshop if First Aid is required or you wish to report any issues. Schools should bring their own First Aider and Kit

Volunteers

All volunteers have undertaken a National Police Check and Working With Children Check.

Risk Management Plan

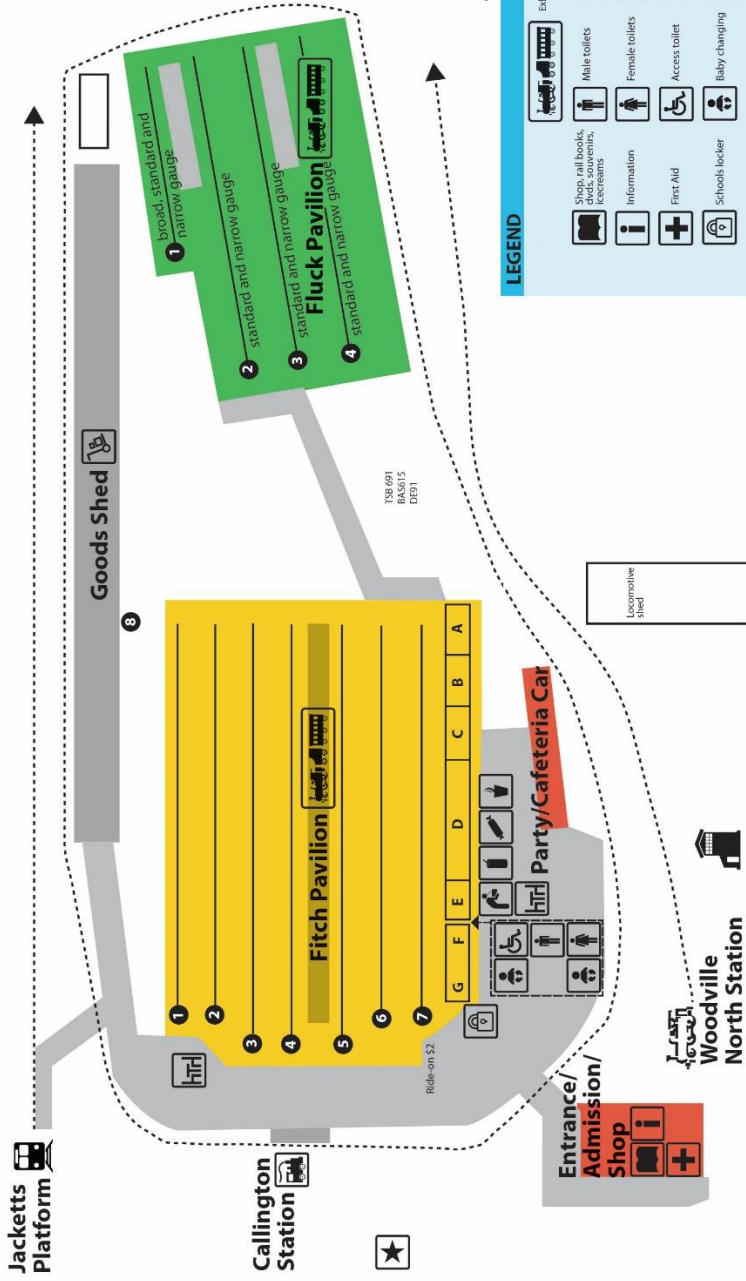
- Refer to the Hazard Awareness Table to assist teachers/group leaders in risk management planning for their education group excursion to the Museum
- Students should be briefed of hazards prior to the visit. Note this is only a guide.

Hazard Awareness Table – guide only

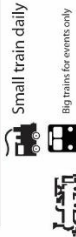
Area of site	Possible Hazard	Action
Museum site - outside	Trips, slips and fall Members of public present	Close adult supervision Children not to run Safety signage
Pavilions	Trips, slips and fall Members of public present	Close adult supervision Students to explore and learn in group environment rather than en masse
Rolling stock/exhibits	Trips, slips and falls Carriage steps up/down Members of public present Finger/s trapped in doors Hard train parts (buffers etc)	Close adult supervision Children not to slam doors or windows No running in the pavilions Safety signage/barriers/chains Areas restricted for safety, e.g. locomotive cabs Signage - e.g. no climbing over/on the exhibits – locos Always use the hand rails when entering or exiting the exhibits. Where signposted, or where steps are steep, always face the exhibit when entering or exiting the exhibit.
Exhibits – interactive	Pinch points,/levers Members of public present	Adult to present at all times Exhibits have safety guards
Train ride	Trip, fall Step up/down in the carriage Members of public present	Close adult supervision Train driver/guard briefs the students prior to their ride
Toilets, Shop	Trips, slips and fall Members of public present	Adult to present at all times Children not to run
Rail crossings	Trip, fall, impact, crush	Close adult supervision Warning bells Safety signage – Look out for trains

FACILITY AND EXHIBIT MAP

WARNING



Train rides



LEGEND

Shop, rail books, DVDs, icecreams	Male toilets	Hot drinks	Seating/tables
Information	Female toilets	Snack machine	Goods shed/heritage building
First Aid	Access toilet	Cold drinks	Emergency assembly point
Schools locker	Baby changing	Water fountain	Small train rides

Fitch Pavilion	Fluck Pavilion	Goods Shed
Track 7 Diesel Electric Locomotive GIM2 Dining Carriage DA52 Wegmann Lounge Carriage - AFA93 Track 6 Pay Van PA281 Butchers Van FA640 Provision Van OPA1340 Relay Van HRE349	Track 4 Diesel Electric Locomotive 500 Commissioner's Carriage - Murray Adelaide Dining Car Brake Van 4074 Track 5 Steam Locomotive 409 Carriage 3 Sleeping Car Baroota Steam Locomotive Y97 Steam Locomotive T253 Track 3 Steam Locomotive RX93 TPO Q18 Steam Locomotive 702 Steam Locomotive P117 Brill Car 41 Track 1 Van 251 Caboose 4367 Steam Locomotive 504 606 Steel Carriage Display Cells A Train Safeworking B Women in the Railways C Model Railway D Display Cases E 457mm Display F Train Departures Board/ Man in Blue G Theatre	Track 2 Steam Locomotive NM34 NGA5373 Y5019 5506 Tank Wagon Steam Locomotive Y12 Steam Locomotive A21 Steam Locomotive A21 Track 1 Steam Locomotive EISA 1 Diesel Hydraulic Locomotive W25 Steam Locomotive 624 Centenary Car 376 Composite Brake 7553

Party/Cafeteria Car
 Plan your party - enquires at the Shop